BOARD POLICY LETTER

2 NOVEMBER 1967R ISSUE III

REVISED & REISSUED 10 SEPTEMBER 1975 AS BPL (Revision in Script)

CANCELS

HCO POLICY LETTER OF 2 NOVEMBER 1967
SAME TITLE

Remimeo
HES Hat
OES Hat
Dissem Sec Hat
Dept of Prom
Hats
Dept of Pubs
Hats
Dept of Reg
Hats

DISSEMINATION DIVISION. DEPARTMENTS OF PROMOTION. PUBLICATIONS. AND REGISTRATION

NOTE: This Org Board is reissued as Policy reference. The current Division 2 Org Board is issued in BPL 27 Feb 73R "Dissemination Division, Departments of Promotion, Publications and Registration".

DEPARTMENT OF PROMOTION

Director of Promotion

PROMOTIONAL ACTIONS PLANNING SECTION

Promotional Actions Planning In-charge

Promotional Actions Liaison Successful Promotions Liaison Approval from Exec Council Liaison

PROMOTIONAL DESIGN SECTION

Promotional Design In-charge

Data Collection Clerk Cost Planning Clerk Design Dummy & Specifications Clerk Promotional Materials Files Clerk

COMPILATION SECTION

Compilations Officer

EDITING & WRITING UNIT

Editing & Writing In-charge

Writers Editors Transcription Typists

PHOTOGRAPHY UNIT

Photographer

MAKE-UP UNITE

Make-up In-charge

Make-up Typists
Typographer
Artists
Lay Out Artist

PROOFREADER UNIT

Proofreader

AUDIO AND VISUAL AIDS SECTION

Audio and Visual Aids In-charge

Film Projectionist Slide Projectionist Educational Aids

PROMOTIONAL MATERIAL LIAISON SECTION

Promotional Materials Liaison In-charge

Issue Authority Liaison Copyright & Registered Mark Liaison "The Auditor" News & Photo Correspondent

DEPARTMENT OF PUBLICATIONS

Director of Publications

PRINTING AND MANUFACTURING LIAISON SECTION

Printing & Manufacturing Liaison In-charge

Printer Liaison Clerk
Manufacturer Liaison Clerk
Printing & Manufacturing Liaison to
Financial Planning
Printer & Manufacturer Files Clerk

PUBLICATIONS STOCK SECTION

Publications Stock In-charge

Finished Product Receipt & Routing Clerk Publications Stock Clerk Publications Inventory Clerk Publications Delivery Clerk Publications Ordering Clerk

PUBLICATIONS SHIPPING SECTION

Publications Shipping In-charge

Orders Assembly Clerk
Packing Clerk
Package Addressing Clerk
Shipping Admin Clerk
Back Orders Handling Clerk

BOOKSTORE SECTION

Bookstore In-charge

Book Display Clerk Bookstore Sales Clerk Bookstore Inventory Clerk Bookstore Promotion Clerk Bookstore Ordering Clerk

MIMEOGRAPH SECTION

Mimeograph In-charge

Mimeo Typist
Mimeo Operator
Mimeo Stapler
Mimeo Files Clerk
Bulletin & Policy Supply Clerk

DEPARTMENT OF REGISTRATION

Director of Registration

BODY REGISTRATION SECTION

Body Registrar

Forms Clerk
Selection Slip File Clerk
Selection Slip Issuance Clerk
Telephone Registration Promotion Clerk

LETTER REGISTRATION SECTION

Letter Registration Officer

LETTER REGISTRAR UNIT

Letter Registrar In-charge

Letter Registrars

RECTSURAR DYPING UNIVE

Registrar Typing In-charge

Registrar Typists

ADVANCE RESERVATIONS RECORDS UNIT

Advance Reservations Records In-charge

Advance Reservations Logging Clerk
Advance Reservations Tally Clerk
Advance Reservations Packet Assembly
Clerk
Advance Registration Stock Clerk

REGISTRAR MAIL UNIT

Registrar Mail Clerk

ARC BREAK REGISTRATION SECTION

ARC Break Registrar

Accounts ARC Break Liaison Clerk Review ARC Break Liaison Clerk CF ARC Break Liaison Clerk

CENTRAL FILES SECTION

Central Files In-charge

Central Files Clerk CF Liaison Clerk

Mary Sue Hubbard

Revised & Reissued as BPL by Flag Mission 1234 2nd Molly Gilliam

Approved by the Commodore's Staff Aides and the Board of Issues

for the BOARDS OF DIRECTORS of the CHURCHES OF SCIENTOLOGY (R)

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